

June 20, 2017

Dear Parent/Guardian of Vo-Tech, Senior or Junior Students:

This letter is to inform you of the parking procedures for the 2017-2018 school year.

Directions for applying for the Privilege of Driving to School and Parking in the Mars Area High School Student Parking Lot:

1. The High School cannot possibly meet every driving need due to the limited amount of parking available. Permission to drive will be granted on a first-come-first-serve basis in the following priority order on dates listed in #4:
 - a) Vo-Tech Students
 - b) Seniors
 - c) Juniors who are involved in extra-curricular activities or work immediately after school. Permits will only be valid for the semester that the extra-curricular activity takes place. Employment and work schedule will be verified for those students that work.
 - d) Juniors who do not participate in extra-curricular activities or work immediately after school.
 - e) Students holding a driving permit may reserve a parking permit until the second Thursday of September. If you do not have a driver's license by the second Thursday of September, the parking permit that was being held for you will be issued to a student with a valid driver's license and you will be placed on a waiting list.
- **No permits will be issued to students who have outstanding detentions, or owe fines to the High School. Fines can be paid during the summer. Detentions will NOT be served over the summer.**
- **If you have any fines and/or detentions, you will be notified by mail.**
- **No parking permits will be issued to Freshmen or Sophomores.**
2. A student who wishes to drive to school must acquire a parking permit.
3. An application may be accessed by going to www.marsk12.org; Mars Area High School; For Students; Parking Procedures. Applications are also available in the High School main office, June 20th – August 10th, Monday - Thursday from 7:15 am - 4:30 pm, and starting August 14th, Monday – Friday from 7:15 am – 3:15 pm during the summer vacation.
4. Parking permits will be issued to students in the High School LGI before the beginning of the school year on the following dates and times in accordance with the above mentioned priority order. All applicants must present a complete application, Emergency Authorization Form, Drug testing consent form, driver's license, vehicle registration, insurance card and a non-refundable \$175 fee for a year permit or \$87.50 fee for a semester permit.

Vo-tech Students and Seniors:		
July 19, 2017	9:00 am – 11:30 am	High School LGI
Juniors who are involved in extracurricular activities or work immediately after school during Semester 1:		
July 20, 2017	9:00 am – 11:30 am	High School LGI
5. If your application is approved, you will be given a permit. All permits will have an assigned parking space with a designated number.

Juniors who do not participate in extracurricular activities or work immediately after school will not be issued parking permits until after the school year begins.

We ask that all students adhere to the above dates and times. There will be no exceptions made. In order to facilitate the issuing of permits in a timely manner, we ask that you bring the completed application along with your license, registration and insurance card on the above date and time. Thank you and enjoy your summer!

Sincerely,
Lindsay Rosswog
Principal

MARS AREA HIGH SCHOOL
STUDENT PARKING REGULATIONS
2017-2018.

Every vehicle must have a parking permit for the current year on it or the vehicle may be towed away. The towing of any vehicle from Mars Area High School's grounds will be at the owner's expense, and any damage during the towing process will not be the responsibility of Mars Area School District or the towing company.

SECTION 3353 – PENNSYLVANIA MOTOR VEHICLE CODE: Unattended Vehicle on Private Property. No person shall park or leave a vehicle unattended on private property without the consent of the owner or other person in control or possession of the property except in the case of emergency or disablement of the vehicle, in which case the owner shall arrange for the removal of the vehicle as soon as possible. Property owner may remove vehicle. The owner or other person in charge of possession of any property on which a vehicle is parked or left unattended in violation of the above section may remove or have removed the vehicle at the reasonable expense of the owner of the vehicle.

***IF YOUR VEHICLE APPEARS ON THIS PROPERTY WITHOUT A PARKING PERMIT, IT MAY BE NECESSARY TO APPLY THE ABOVE SECTION.**

STUDENT DRIVING REGULATIONS

The Board of Education encourages all students to utilize the transportation provided by the District. The Board also recognizes that students have legitimate reasons to drive to school. Approval to drive to school must be secured from the principal or assistant principal and students must follow any rules the principal or assistant principal may set forth. Driving to school is a privilege not a right. Students can lose this privilege for improper conduct and/or violations of District policies.

1. Student drivers must register their vehicles in the high school office and pay the \$175 fee required for a parking pass. Proof of insurance must be provided at the time of registration.
2. Student drivers must file a parental permit in the high school office.
3. Student drivers must observe and obey all traffic regulations in effect at Mars Area Schools (dismissal procedures, parking areas, etc.); otherwise the privilege of the student driving to school will be denied or revoked.
4. The High School cannot possibly meet every driving need due to the limited amount of parking available. Permission to drive will be granted on a first-come-first-serve basis in the following priority order:
 - a. Vo-Tech Students
 - b. Seniors
 - c. Juniors who are involved in extra-curricular activities or work immediately after school. Permits will only be valid for the semester that the extra-curricular activity takes place. Employment and work schedule will be verified for those students that work.
 - d. Juniors who do not participate in extra-curricular activities or work immediately after school.
 - e. Students holding a driving permit may reserve a parking permit until the second Thursday of September. If you do not have a driver's license by the second Thursday of September, the parking permit that was being held for you will be issued to a student with a valid driver's license and you will be placed on a waiting list.
5. The speed limit on school property is 15 mph.
6. Students are NOT permitted to park in the staff parking lot.
7. Cruising around the school is not permitted.
8. Students are NOT permitted in vehicles or parking lots during school hours.
9. Having more than four (4) unexcused tardies to school will be cause for revoking parking permit.

10. Students will NOT be permitted to loiter in their cars before or after school. All students will enter or leave the building and parking lot immediately.
11. A student who is issued a parking permit will lose the privilege to park on any Mars Area School District properties for 2 weeks, if the student uses the vehicle to leave school without permission. The second offense shall be the suspension of parking privileges for the remainder of the school year.
12. It is required that the student's car be locked at all times.
13. Student parking is a privilege; failure to comply with student parking regulations will result in the removal of this privilege.
14. A student's vehicle may be searched by school officials if there is a reasonable suspicion that there is a violation of the law or of rules, regulations or policies of the Mars Area School District while the automobile is parked on school grounds. Policy on Motor Vehicle Searches, may be accessed by going to www.marsk12.org; MASD; District Overview; School Board; Contents; District Policies.
15. Parking permits must be visibly displayed on the rear view mirror.
16. Any student that is assigned a parking spot in the main auditorium lot must have the vehicle removed before **3:15 p.m.** so that outdoor practices may be conducted.
17. Parking passes are not transferable.
18. Any student driver violating the parking regulations will be subjected to in-school or out-of-school suspension and/or have parking privileges revoked. Parking violations may warrant a vehicle being towed off of school property at the owners' expense.
19. A temporary parking pass will be granted by either the principal or assistant principal at a rate of \$ 3 dollars per day.
20. Any violations of District policy related to weapons, drugs, alcohol and/or any controlled substances/paraphernalia will result in the revocation of parking privileges for the remainders of the corresponding school year.

VIOLETIONS OF THESE GUIDELINES AND REGULATIONS SET IN THE HIGH SCHOOL HANDBOOK WILL BE CAUSE FOR SUSPENSION OF DRIVING TO SCHOOL PRIVILEGES AND/OR DISCIPLINARY ACTION.

Directions for applying for the Privilege of Driving to School and Parking in the Mars Area High School Student Parking Lot:

1. A student who wishes to drive to school must acquire a permit.
2. Designated dates and times will be announced to students in the above priority order to obtain permits before school starts.
3. To obtain a permit, fill out the ***Student Driver Emergency Authorization Form, Drug Consent form*** and the ***Parking Application*** and have parent or guardian sign it and return it to the office. Bring your driver's license, vehicle registration and insurance card with you when you submit your application along with a non-refundable \$175 fee for a year permit or \$87.50 fee for a semester permit.
4. If your application is approved, you will be given a permit. All permits will have an assigned parking spot with a designated number.

No parking permits will be issued to Freshman or Sophomores

Mars Area School District

Student Driver Emergency Authorization Form

In the event that my child(ren) has a personal mode of transportation at the school when an evacuation is ordered, I, _____

(Name)

hereby authorize him/her to use the personal mode of transportation for evacuation travel purposes and to transport other immediate family members as listed below, if feasible.

CHILDREN

SCHOOL

(Name, Relationship)

(Building, Grade Level)

(Signature)

(Date)

(Name of Parent/Guardian)

(Address)

(Phone Number)

Please complete the above form and application and bring to school on assigned date.

MARS AREA HIGH SCHOOL

STUDENT PARKING APPLICATION

ORDER RECEIVED

PARKING PERMIT #

PLEASE BRING THIS COMPLETED APPLICATION (do not complete gray areas), YOUR DRIVER'S LICENSE, VEHICLE REGISTRATION AND A NON-REFUNDABLE \$175 FEE FOR A YEAR PERMIT OR \$87.50 FEE FOR A SEMESTER PERMIT. NO CASH - PLEASE MAKE CHECK OR MONEY ORDER PAYABLE TO: Mars Area High School. ALL OF THE INFORMATION REQUESTED MUST BE PROVIDED AND COMPLETED OR THE APPLICATION WILL BE REJECTED

STUDENT INFORMATION:

LAST NAME: _____

FIRST NAME: _____

DRIVER'S LICENSE #: _____

DRIVER'S TEST ELIGIBILITY DATE: _____
(If not already taken & passed, must be by September 14th or before)

ADDRESS: _____

HOME PHONE: _____

EMERGENCY PHONE: _____

GRADE: _____

HOMEROOM: _____

VERIFIED DRIVER'S LICENSE INFO: YES / NO

PERMIT FEE AMOUNT RECEIVED: \$

VEHICLE INFORMATION:

COLOR: _____

MAKE: _____

MODEL: _____

LICENSE PLATE: _____

NAME OF REGISTERED OWNER: _____

ADDRESS: _____

PHONE #: _____

INSURANCE COMPANY: _____

POLICY #: _____

VERIFIED REGISTRATION INFO: YES / NO

Is there any reason your vehicle will remain on school grounds after dismissal? Yes / No

List all that Apply:

1st Semester Extra-Curricular Activity/Sport _____

2nd Semester Extra-Curricular Activity/Sport _____ (or)

Place of Employment _____

Employment Phone _____ Work Start Time _____

Supervisor Name _____

My signature below indicates the above information is accurate. It further indicates that I have read and will obey the regulations/district policies governing parking on school property, the use of a student vehicle on school grounds, motor vehicle searches, and the rules of the student handbook. I understand that a violation of these rules could result in the loss of the permit. I also understand that the school district has the right to remove any vehicles from school property that are in violation of stated regulations, policies, and guidelines.

Student Signature

Parent/Guardian Signature

Date

VIOLATIONS _____

DATE REVOKED _____



Mars Area School District
Drug Testing Consent Form



INFORMED CONSENT AGREEMENT

Student's Name: _____ (please print) Student's ID#: _____ Grade: _____

Sport/Activity: _____ (please print) Student Driver: _____ (please print)

AS A STUDENT:

- I understand and agree that participation in athletics, activities, or in student driving is a privilege that may be withdrawn for violations of this policy.
- I understand and realize that there is risk of injury in participating in athletic activities.
- I understand that when I participate in any athletic program, activity, or in student driving, I will be subjected to initial and random urine drug testing, and if I refuse I will not be allowed to practice or participate in any athletic program, activity, or in student driving.
- I understand this agreement is binding while I'm a student athlete, participant in school activity, or a student driver at Mars Area School District.

_____ Student Signature

_____ Date

AS A PARENT/GUARDIAN/CUSTODIAN:

- I understand that my son/daughter/ward, when participating in any athletic program, activity, or student driving will be subjected to random urine drug testing, and if they refuse will not be allowed to practice or participate in any athletic activities, extracurricular activities, or continue driving and parking on school grounds.
- I understand that upon completion of my son/daughter/ward's activity, I have the option to remove them from the random pool with a signed letter to the building principal, assuming that they do not intend on participating for the rest of the year.
- I understand this agreement is binding while my son/daughter/ward is a student athlete, participant in school activity, or a student driver at Mars Area School District.

_____ Parent/Guardian/Custodian Signature

_____ Date

_____ Parent/Guardian/Custodian Printed Name

_____ Home/Cell#

_____ Work#

For office use only:

Date _____ Check # _____ or Cash _____ Initials _____